



**MINUTES**  
**PEM PAL B COP Executive Committee Meeting**  
**July 28, 2011 through Adobe/Internet**

- 1. Present:** Alena Slizhevskaya (Belarus), Eduard Ryzhkouski (Belarus), Steven Brkić (Bosnia), Maya Gusarova (The World Bank), Deanna Aubrey (PEM PAL Community Facilitator), Dragica Todorović (Translator), Iulia Timotin (Translator), Senka Maver (PEM PAL Secretariat).

**Excused in advance:** Croatia, Moldova and Kazakhstan.

- 2. Frequency of Executive Committee meetings; agenda and minutes preparation and distribution**

*Discussion:* Communication tools for conducting ExCom meetings were discussed and compared: Video-conferencing was considered reliable, but time- and money-consuming; Adobe/Internet user-friendly, provided everybody has a high-speed internet access; Phone/Audio not feasible; and, Skype an option that could be explored. The Secretariat will check members' preferences. Frequency of meetings will depend on the schedule of events; at least one meeting will be held every month. The agenda preparation process should involve COP members. It was noted that only two countries out of a possible 8 were in attendance at this meeting.

*Conclusions:* An ExCom meeting will be held every month on the first Tuesday starting in September. Time/venue/agenda will be circulated one week prior to the meeting and a **more detailed** draft agenda will be prepared by the Community Facilitator and posted on wiki two weeks prior to the meeting (to allow opportunity for input from BCOP members, **especially those who will not be attending the meeting**).

- 3. Communication approach between Executive Committee and B COP members (e.g. wiki, periodic e-mails from Executive, circulation of meeting minutes)**

*Discussion:* Ways to increase communication channels between the ExCom members were discussed, such as making the wiki/PEM PAL page more popular by posting success stories, draft agendas, rolling calendars, PFM events, etc. A meeting will be held at the Secretariat in August/early September with some IA COP and B COP members from Croatia to explore possibilities.

- 4. Review of amended B COP Action Plan 2010-2012 and update on future events**

*Discussion:*

*Amended Action Plans:* The three COPs will be asked to update for the next Steering Committee meeting, scheduled for September, their 2012-2014 Action Plans. Preliminary drafts of COP 2012-2014 Action Plans will be due early October. The Community Facilitator will circulate a draft outline of the proposed PEMPAL Strategy 2012-2017 to Steering Committee members by end July and will prepare the first draft by end August.

*Future events:* There is not enough time to organize a joint IMF/OECD/PEM PAL meeting in Budva, Montenegro, initially scheduled for September. Up to five B COP members will be invited to attend the September 27-29 T COP meeting in Astana, Kazakhstan on Use of Information Technologies in Treasury Operations, two of them from Kazakhstan. Three positions, still available, were discussed. Kyrgyz Republic, Kazakhstan, Georgia and Armenia were considered as potential hosts of the next B COP event between November 2011 and March 2012 on program budgeting reform. An SBO/B COP event will be held in June 2012 in Estonia.